भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(Central University, Govt. of India)
HEADQUARTERS

IMU-HQ/C/12/18/01/CET/2021   Dated: 12-10-2021

CIRCULAR - 2112

Sub: Admissions to UG/PG Programmes by Affiliated Institutes-Procedure for Verification of Original Certificates, Medical Fitness, payment of Admission Registration Fee and Programme Fee, etc.- making of Online Entries about the candidates by the Affiliated Institutes in IMU's Web-Based Software - reg.

Ref: UG (Except BBA) -Provisional Rank List -published in IMU Website on 23-09-2021.

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Candidates whose ranks have been published in IMU rank lists [I & II] and who fulfil the eligibility criteria relating to age, educational qualifications, medical fitness etc. as per IMU norms are eligible for admissions to the Programmes of IMU Campuses and its Affiliated Institutes for October 2021 batch.

Online Entries on Web based Software:

For entering the details of such candidates selected by Affiliated Institutes, data entry portal will be open from 18-10-2021 to 19-10-2021. It shall be the responsibility of the Affiliated Institute concerned to complete the details of the students admitted in the portal through their respective login and further to send the original certificates and medical certificates of their candidates for verification through a responsible 'Special Messenger' to the designated IMU Campus. At the designated IMU Campus, these online entries will be verified with reference to the Original Certificates, Medical Certificates etc. *No 'Admission Registration Number' will be allotted to the candidates unless the above formalities are fulfilled.*

Online Payment of Admission Registration Fee and Programme Fee:

This year, after the data submission, the programme fees payment has to be done by the candidates individually through a login which will be given by 20-10-2021. The candidates will be able to do the payment from 22-10-2021(tentatively).

Affiliated Institutes must make sure that all their candidates have made Online payment of Admission Registration Fee of Rs.10,000/-(Non-Refundable) and Programme Fee of Rs.25,000/-(Non-Refundable) totalling Rs.35,000/-(Non-Refundable) per candidate. Only those candidates whose payments are received will

be verified at the designated campuses.

Affiliated Institutes representative will have to report before the Director of the designated IMU Campus, on the date mentioned against the Institute as given below for verification process:

	Designated IMU Campus for Verification of Certificates		
S.No	Name of the Affiliated Institute	Date on which Certificate verification will be held	IMU Campus to which Affiliated Institutes have to depute a special representative for Verification
1.	Hindustan Institute of Maritime Training - HIMT College, Kilpauk, Chennai	27-10-2021	**IMU Chennai Campus** East Coast Road, Uthandi, Chennai - 600 119
2.	Southern Academy of Maritime Studies, Chennai	28-10-2021	
3.	Coimbatore Marine College,	29-10-2021	
4.	Dr. B R Ambedkar Institute of Technology, Port Blair	29-10-2021	
1.	College of Ship Technology, Palakkad	27-10-2021	**IMU Cochin Campus** IMU Management Block, Dept. Of Maritime Management, Bristow Road, Willington Island. Kochi – 682003.
2.	Park Maritime Academy, Coimbatore	28-10-2021	
1.	International Maritime Institute, Delhi	27-10-2021 and 28-10-2021	**IMU Kolkata Campus** P-19 Taratala Road, Kolkata - 700088
2.	Shriram Institute of Marine Studies, New Delhi	29-10-2021	
1.	Anglo Eastern Maritime Academy, Mumbai	27-10-2021	**IMU Navi Mumbai Campus** T S Chanakya, Karave, Nerul, Navi Mumbai - 400706.
2.	Maritime Training Institute, (SCI) Mumbai	28-10-2021	
3.	The Great Eastern Institute of Maritime Studies, Mumbai	28-10-2021	
4.	Yak Education Trust, Mumbai	29-10-2021	
1.	Tolani Maritime Institute, Pune	27-10-2021	**IMU Mumbai Port Campus** MERI, MUMBAI Hay Bunder Road, Mumbai- 400033.
2.	Samundra Institute of Maritime Studies, Mumbai	28-10-2021	
3.	Training Ship Rahaman, Mumbai	29-10-2021	

Certificate Verification will not be done other than the scheduled date for whatever reason may be. No further extension of time will be given.

Lateral Entry Certificate Verification Process:

Certificate Verification for lateral entry admissions to second year B.Tech (Marine Engineering) Programme at Affiliated Institutes for the Academic Year 2021-22, will also be done on the date mentioned in Table-I at designated IMU Campus.

Verification Process:

Verification Counters will be opened in IMU Chennai, Cochin, Kolkata, Navi Mumbai and Mumbai Port Campuses for the verification as per schedule mentioned above between 10.30 a.m. and 5.00 p.m. Affiliated Institutes should ensure that this work is completed for all their students positively on these scheduled days. The list of Original Certificates and Medical certificates to be produced for verification in respect of each candidate is given here under:

- Proof of Age - Birth Certificate/SSLC or equivalent mark sheet.
- Higher Secondary School or equivalent mark sheet.
- Community Certificate [only for ST, SC and OBC (NCL)]/ Gen-EWS, if available.
- Printed copy of IMU's CET Rank Certificate.
- Photocopy of Aadhar Card if available.

Medical Fitness Certificate

Candidates selected for Diploma in Nautical Science, B.Sc (Nautical Science) and B.Tech (Marine Engineering) should produce a Medical Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/ Hospitals approved by the Director General of Shipping, Mumbai. Same will be applicable for Lateral Entry Candidates.

Campuses are requested to furnish a Daily Report in the proforma enclosed (Annexure-I) by e-mail to dracademics@imu.ac.in and a copy to aracademics.hq@imu.ac.in from **27-10-2021** onwards so as to reach IMU Headquarters before 6 p.m. the same day about the number of cases verified.

12.10.21

DEAN (ACADEMICS)

To:
The Campus Directors, IMU
Principals, Affiliated Institutes of IMU

Cc:
Registrar i/c
F.O i/c
IT Department, IMU HQ to upload in IMU website.

ANNEXURE-I

Daily Report to be submitted to IMU-HQ by the Campus Directors regarding Verification of Certificates etc., in respect of candidates admitted by Affiliated Institutes.

Date:

S.NO	Name of the Affiliated Institute	Name of the Programme	Sanctioned Strength	No. of Students for whom Verification done till date	Total No. of candidates rejected (if any) till date